

Board of Directors Election Guidelines

- 1. Eligibility.** Nominees must be AIGA NH/VT members, or must submit a copy of their membership application form with their letter of intent (member number will need to be confirmed before nominees are put up for vote). Board members may re-run for their current positions, or a different position, but must submit letter of intent.
- 2. Letter of Intent.** Potential nominees must submit a Letter of Intent as a pdf to president@nhvt.aiga.org by **Monday, June 9, 2008**. Please use the provided pdf form. Attach additional sheets if necessary. You will receive a confirmation email that your letter was received. If you do not receive a confirmation, please contact Sara Morin at 603-646-1577.

Letter should include:
 - Position(s) for which you would like to be considered
 - Contact information
 - Experience in the field of design
 - Experience relative to the position
 - Short bio (to be presented to the members if you are chosen to be a nominee)
 - One letter of recommendation (via email to president@nhvt.aiga.org)
- 3. Nominations.** Current AIGA board will review all Letters of Intent and will nominate a person for each available position. Nominations will be based on the experience of the candidate and the "best fit" for the position. Candidates will be notified of their status prior to the call for vote.
- 4. Voting.** Nominees will be presented to the membership and will be made available for vote as a group with a yes or no vote; only AIGA NH/VT members in good standing may participate in vote. Incoming board members will be decided by a majority vote. In the event of a non-majority, the current board will hold an emergency meeting or conference call and put forth a second round of nominees. Results should be announced by June 27, 2008.
- 5. Start Date.** New board members will start their 2 year commitment on **July 1st, 2008**, at which time board members leaving their positions will be relieved of their duties.

Election Schedules for Board Positions

Board positions up for election even years:

Vice President
Secretary
Communications Chair
Web Chair
Sponsorship Chair
Exhibitions Chair

Board positions up for election odd years:

President
Treasurer
Education Chair
Membership Chair
Diversity Chair
Programming Chair